

# MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

## Personnel and Communications Committee meeting held on 10<sup>th</sup> March 2025 at 6.30pm, in The Manor Rooms, Trowse.

### Present

Cllrs P. Greenizan (chair), Price, Bowers and Kate Leggett (clerk)

### 084 (001) APOLOGIES

None received.

### 085 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

None

### 086 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 10<sup>th</sup> February 2025 were **AGREED AND SIGNED.**

### 087 (004) MATTERS ARISING

None for this meeting.

### 088 (005) PUBLIC FORUM

None for this meeting

### 089 (006) COMMUNICATIONS

7.1 Newsletter articles (space allowing)

- Wildflowers on the Common.
- Recent theft of PC equipment
- Manor Rooms info.

### 090 (007) POLICY, RISK ASSESSMENTS AND TIMELINES.

None for this meeting.

### 091 (008) STAFFING AND MANAGEMENT ISSUES

8.1 To discuss any staffing or management issues.

a) The Clerk gave an update on her progress with the CiLCA qualification.

b) Cllr Bowers took the committee through discussion she had held with Norfolk ALC. At this point in the meeting the Clerk was asked to leave the room whilst pay discussions took place. **A discussion about pay scales was had and voted on. All in Favour. Resolved to increase Clerk by one pay scale, and back date to April 2024.**

The Clerk re-entered the room.

### 092 (009) DATE OF NEXT MEETING

Monday 14th April 2025 @ 6.30pm.

Meeting closed at 7.01pm.

| Decisions  | Actions |
|------------|---------|
| Newsletter | Clerk   |

Sign:

Date: